



Request for Proposals

One-Year Application
Fiscal Year 2021 (8 Months)

Funding Opportunity Title:	E-cigarette, Marijuana, & Other Drug Prevention Grant
Total Funding Available:	\$89,000
Approximate Award Amount:	\$5,000-\$80,000
Due Date for Applications:	Thursday, October 15, 2020 by 11:59 PM
Funding Notification:	Applicants will be notified of funding status on or before Friday, October 30, 2020
Project Period:	The contract resulting from this RFP will be for a period of the remainder of the fiscal year. The project will run as follows: Year 1: 11/15/2020 to 6/30/2021

For Questions Contact:

Trudy Brereton
Tobacco Prevention & Control Program
Wasatch County Health Department
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1. Funding Opportunity Description

The Wasatch County Health Department (WCHD) is seeking proposals for projects that address root causes and factors associated with the youth use of electronic cigarettes, marijuana, and other drugs.

Substance misuse/abuse continue to be an important public health concern contributing to morbidity and mortality rates. Evidence shows that the initiation of substance use in adolescence can lead to higher levels of misuse, abuse, and substance use disorders later in life. WCHD is interested in working with, and supporting, community coalitions and organizations in the early prevention of adverse outcomes related to youth substance abuse. The aim of this funding is to identify innovative projects and partnerships across Wasatch County who are committed to looking “upstream” by focusing on one or more risk or protective factors identified in the Utah Student Health and Risk Prevention Statewide Survey.

Research on risk and protective factors has important implications for children’s academic success, positive youth development, and prevention of health and behavior problems. By measuring risk and protective factors in a population, specific risk factors that are elevated and widespread can be identified and targeted by policies, programs, and actions shown to reduce those risk factors and to promote protective factors.

SHARP Survey Link: <https://dsamh.utah.gov/reports/sharp-survey>

The ongoing COVID-19 pandemic has significantly disrupted many education and youth serving programs. WCHD anticipates that these disruptions will continue to present barriers to program implementation through the 2021 Fiscal Year. As such, applicants are required to develop plans that reflect this reality. Applicants are encouraged to consider innovative strategies throughout their application, including programmatic and budgetary decisions. The review committee will not accept business-as usual continuance plans.

2. Eligibility Criteria

1. Grantees must be located in Wasatch County and at least one of the following:
 - i. Non-profit community organization/coalition that is focused on substance abuse prevention
 - ii. Local government agency, including a law enforcement agency, for a program that is focused on substance abuse prevention
 - iii. Local education agency

2. Grantees shall address root causes and factors associated with the use of electronic cigarettes, marijuana, and other drugs by:
 - i. Addressing risk and protective factors as identified in the Utah SHARP survey, and
 - ii. Implement the 7 strategies from CADCA and (<https://www.cadca.org/sites/default/files/files/spfandenvironmentalstrategies.pdf>)
 - iii. all programs shall be evidence based or a promising practice as identified by the CDC
3. Pursuant to the Departments of Labor, Health and Human Services, and Education, and Related Agencies Appropriations Act, 2019 (Public Law (PL) 115-245), the Grantee may not use funds for lobbying activities

3. Budget Requirements

The minimum award amount is \$5,000 and the maximum award amount is \$89,000 for a period of one year. Funds will be distributed quarterly with 40% initially, 30% in (January) & 30% in (April) Funds dispersed will be dependent upon submission of quarterly reports.

Additional budget requirements and considerations include the following:

1. No more than 10% of the funding may be used for training and travel costs. *If applying for a youth group consider including budget items for the youth to attend a training in addition to adults*
2. **No more than 12% can be used for administrative costs**
3. Up to 5% can be used for equipment (i.e. computer). Any purchase over \$5,000 must be approved
4. Up to 10% of the funding can be used for evaluation
5. **Staff allocated funds need to be justified in the budget narrative**
6. **Funds may not be used for construction or infrastructure**
7. Appropriate justification for all budget items is required

4. Application Instructions & Requirements

The following application components are required for a complete submission:

- Application
- Proposal Summary
- Define the community
- Statement of the problem
- Action Plan
- Budget
- Budget Narrative
- Evaluation Plan

Complete application packets should be submitted via email to Trudy Brereton at tbrereton@wasatch.utah.gov by 11:59 PM on Wednesday, Sept. 30, 2020.

5. Post-award Participation & Reporting Requirements

All new grantees will be required to attend a risk and protective factor training, which will be held during the 1st quarter of the grant cycle.

All grantees are required to attend quarterly meetings (November, February, May) which will be held in person at the health department or virtually.

It is recommended that a member from your organization attend a substance abuse prevention and/or risk and protective factor related conference, training, webinar, etc. (i.e. CADCA training, Fall Substance Abuse Prevention Conference). This would not count against the 10% allocation for training and travel.

During the funding period, all grantees are required to submit progress reports quarterly (December 31, 2020; March 31, 2021; June 30, 2021) which includes the following:

1. List quarterly activities accomplished
2. Provide accounting for the expenditure of grant funds
3. Describe measurable outcomes as a result of the expenditures
4. Describe the impact and effectiveness of programs and activities funded through the grant
5. Indicate the amount of grant funds remaining on the date that the report is submitted