



Wasatch County

ENGINEERING DEPARTMENT

25 North Main Heber City, Utah 84032

Phone: (435)657-3180 Fax: (435)657-0283

<http://www.wasatch.utah.gov/Engineering>

GRADING PERMIT APPLICATION INSTRUCTIONS & PROCEDURE

THIS PERMIT IS REQUIRED IF YOU ARE EXCAVATING, CONSTRUCTING BERMS, PONDS, DRIVEWAYS MORE THAN 200 FEET LONG, BRIDGES, RETAINING WALLS OVER 4 FEET HIGH, STOCKPILING OR TRANSPORTING COMMON OR GRANULAR MATERIALS.

Review Wasatch County Code <https://wasatch.municipalcodeonline.com> and APWA (American Public Works Association Utah Chapter) <http://utah.apwa.net/>.

1. Complete Application by person or company responsible for the Work.
2. Provide an Engineer-Stamped set of plans if structures, retaining walls over 4 feet high, embankments or engineered fills (berms and ponds) are involved. Include: Engineers estimate, vicinity map, dimensions of "grading" with depths of cut and fill, location of property lines, location of buildings or structures within 15 feet of work, and location of all drainage features. Once all work is complete, schedule a Final Inspection and provide a PDF electronic copy of the as-built plans identifying any changes.
3. Provide an Erosion Control and Re-Vegetation Plan for sites greater than one acre.
4. When impacting traffic, provide a Traffic Control Plan (TCP) in accordance with the (MUTCD) Manual of Uniform Traffic Control Devices.
5. Any grading near water ways or in the FEMA floodplain will require a permit from the Utah Division of Water Rights. Applications are available at <http://www.waterrights.utah.gov/strmalt/forms.asp>
6. Any grading of 1 acre or more requires a permit from the Water Quality Division. Applications are available at <https://deq.utah.gov/division-water-quality>.
7. A cash warranty bond may be required prior to approval of the permit per section 14.02.04 of the county code.
8. Replace all disturbed shoulders with 4 inches of compacted road base.
9. Re-seed all disturbed soils.
10. Provide a Certificate of Liability Insurance meeting county standards.
11. Pay applicable Fees.

ALL WORK MUST BE COMPLETED AS PER WASATCH COUNTY CODE and APWA UTAH



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Revised Mar 2020

Permit #

Permit Date:

Permit Fee:

Grading Permit Application

Applicant Information

Applicant:	Phone #:
Address:	Email:
Project Address:	Parcel Number:
Contractor:	Phone #:
Contractor's License #:	Email:
Liability Insurance Carrier:	Policy #:
Date Work To Begin	Date of Completion:

The Applicant shall be the party responsible for the work and to whom all communications are to be directed. Grading permits are valid for a period of 90 days from the date received. All grading require a 48 hour notice prior to work. All construction, restoration must be completed within the permit period, unless extended in writing by the Wasatch County Engineering Department.

Project Description

Describe Work:

Grading Permit Fee

GRADING PERMIT FEE		
\$200 minimum fee up to 1/2 acre plus \$200 for each additional 1/2 acre OR	\$200 X	\$
5% of the engineer's estimate (if engineer-stamped plans are required)	0.05 X \$	\$
WARRANTY BOND		
Cash Warranty Bond (if necessary)		\$
NOXIOUS WEED CONTROL FEE		
\$125 minimum fee up to 1/2 acre plus \$125 for each additional 1/2 acre	\$125 X	\$
Total		\$

Submittal Requirements

1. Completed Application
 2. Bonds
 Cash
 Letter of Credit
 3. Permit Fee
 4. Detailed Drawing of Work
 5. Traffic Control Plan
 6. SWP3/ECP Revegetation
 7. Certificate of Insurance
 8. Engineers Estimate

By signing this application, the applicant agrees to comply with all State and Federal Laws and Wasatch County Design and Construction Standards, Codes, and Ordinances.

Applicant Signature:	Date:
Approved By:	Date:
Final Inspection:	Date:

A SIGNED COPY OF THIS PERMIT APPLICATION MUST BE AVAILABLE AT THE JOB SITE. This permit is issued only as permission to excavate in the public right of way. It is not a grant of easement or other similar interest. Permittee shall acquire easements from affected owners as required.