



WASATCH COUNTY **SHERIFF'S OFFICE**

Sheriff Jared W. Rigby
1361 South Highway 40
Heber City, Utah 84032
435-654-1098

Special Event Application

NAME OF EVENT: _____

NAME OF SPONSORING ORGANIZATION(S): _____

NAME OF EVENT'S CONTACT REPRESENTATIVE: _____

TELEPHONE NUMBERS (BUSINESS & CELL): _____

MAILING ADDRESS: _____

E-MAIL ADDRESS: _____

Please tell us a little about your event, as well as your request for deputies to be specifically assigned to your event:

Type of event: Parade Biathlon Charity Event
 Triathlon Walk-a-thon Marathon/Relay
 Other: _____

Date(s) of Event: _____

Starting and Ending Times of Event: _____

Location of Event: _____

Estimated Number of Participants: _____

Date and time Deputies are requested to be at event: _____:_____,_____/_____/20____.

Release date and time of deputies are requested to be event: _____:_____,_____/_____/20____.

Number of deputies requested: _____

Please attach a detailed map and written description of the event (including the start, finish, and check points of the race, if applicable), and any booths, restrooms, or official stations.

By initialing each of the statements below, I understand that if my organization's application is approved, my organization will be responsible for the following (if such is deemed necessary by the Sheriff's Office):

_____ Maintaining an independent contractor relationship with each deputy by allowing each deputy freedom to use his/her discretion and specialized law enforcement and traffic skills to accomplish the Event's objectives;

_____ Paying the Sheriff \$75.00 per hour for each deputy's hourly wage and benefits, for a minimum of four hours;

_____ Paying the wage of each deputy's entire shift, from the time the deputy commences the day's work until the time the deputy completes his/her duty shift, including any required breaks taken by other Event employees;

_____ Releasing each deputy from his/her services at the Event if a significant law enforcement need arises and the Sheriff or his designee orders the deputy to fill an imperative law enforcement assignment; such a contingency is not likely to occur except for in the most extraordinary circumstances.

Signature of Event Representative

Printed Name of Event Representative

Date

FOR ADMINISTRATIVE PURPOSES ONLY

Approved: _____

Denied: _____

Signature of Sheriff's Office
Representative

Date

Special Event Permit
Planning Approval Required Items

1. Liability insurance in the amount of one million dollars (\$1,000,000.00) for personal injury, three million dollars (\$3,000,000.00) per event, showing Wasatch County as an additional insured, shall be required.
2. A hold harmless and indemnity agreement shall be signed by the permit holder. (see attached)
3. A check in the amount of \$1,000 (could be more depending on the size of the event) to ensure cleanup of the race course and any aid stations (unless waived by the Planning Department).
4. Date and time of event with expected numbers.
5. Written permission from any property owner whose property will be utilized by the event (parking, staging, gathering areas, start line, finish line, etc...)
6. Approval from Wasatch County Sheriff Department and obtain permits from any other governing body (UDOT, UHP, State Parks, etc...). Contact Josh Probst at joshprobst@wasatch.utah.gov so that he can provide you with final approval.

Note: A special event permit may be canceled if it is determined by staff that the use is detrimental to the health, safety and welfare of the community at the location specified on the permit.

Hold Harmless/Indemnification Agreement

[Name of Entity or Person Responsible] _____ (hereby known as the "Party") shall defend, indemnify and hold Wasatch County, its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees) or claims for injury or damages arising out of the Party's Special Event pursuant to Wasatch County Code 16-24-07(J).

Dated this __ day of _____, 20__.

Party's Representative

On the ____ day of _____, 20__, _____ appeared before me, established their identity and to my satisfaction, and knowingly and voluntarily signed this document in my presence.

NOTARY PUBLIC

My commission expires: _____, 20__.