

2.02.16: SENIOR ADVISORY BOARD

Establishment And Membership: There is hereby established a senior citizen advisory board, consisting of seven (7) regular members, one of whom shall be a member of the county legislative body and two (2) alternate members. Members shall be appointed by the county manager, with the advice and consent of the county legislative body. The county manager may ask the municipalities of Heber City, Midway, Wallsburg, Charleston and Daniel for recommendations for such appointments, but is not required to accept any such recommendation. Where possible, board members shall be persons having an interest in issues pertinent to senior citizens.

Ex Officio Members: The county manager may appoint, with the advice and consent of the county legislative body, such additional ex officio, nonvoting members as the county manager may deem necessary and appropriate.

Powers And Duties: The senior advisory board shall have the following powers and duties:

Advise and be responsible to the department director in planning, organizing and operating the senior citizens department and its programs.

Upon request of the county manager, recommend to the county manager a person to act as director of the Wasatch County senior citizens department.

Review and make recommendations to the department director regarding the yearly budget proposed by the Wasatch County senior citizens department.

Review and make recommendations to the county manager regarding all aspects of the Wasatch County senior citizens department.

The county manager or department director may accept, reject or amend any recommendations of the advisory board.

Term Of Office: Each member of the senior advisory board shall be appointed to a four (4) year term. The term of at least one member shall expire every year. The member of the county legislative body serving on the board shall be appointed to a two (2) year term. Ex officio members shall be appointed to two (2) year terms.

Removal And Vacancies: The county manager may remove any member of the senior advisory board for cause if written charges are filed against the member with the county manager. The county manager shall provide the charged member with a public hearing if the member requests such a hearing. The county manager shall fill any vacancy on the board. The person appointed to fill the vacancy shall serve for the unexpired term of the member whose office is vacant.

Advisory Board Procedures:

Meetings: The senior advisory board shall meet at the call of the chair and any other time the board deems necessary and appropriate. The board shall maintain minutes and records of its proceedings in accordance with the requirements of state law.

Quorum: Four (4) members of the senior advisory board constitutes a quorum. If a regular member of the board is not present, an alternate may be counted toward a quorum and may vote and act as a regular member for that meeting. The vote of a majority of the members of the board present at a meeting at which a quorum is present is necessary to act or render any decision.

Chairperson: The senior advisory board shall elect a chair and vice chair to serve for a period of one year.

Rules, Regulations And Bylaws: The senior advisory board may make and enforce such rules, regulations and bylaws for the government of itself, the preservation of order, and the transaction of its business as may be necessary. Rules, regulations and bylaws adopted by the board shall not take effect until they are submitted to and approved by the county manager.