

Chapter 2.02 COUNTY BOARDS AND COMMISSIONS

Section 2.02.08 Planning Commission

(1) Establishment and Membership. There is hereby established a county-wide Planning Commission consisting of seven regular members. Six of the regular members of the Commission shall be appointed by the County Manager with the advice and consent of the County Legislative Body. The remaining member of the Commission shall be a member of the County Legislative Body and shall be appointed by majority vote of the County Legislative Body.

(a) Regular Members. Regular members of the Planning Commission shall be qualified electors of Wasatch County.

(b) Alternate Members. The County Manager may, in his or her discretion, appoint whatever alternate members of the Planning Commission the Manager deems appropriate with the advice and consent of the County Legislative Body. An alternate member of the Commission may serve as a regular member when a regular member is unable to do so due to absence, illness, conflict of interest, or any other cause. Alternate members must be qualified electors of Wasatch County. The Chair of the Commission shall select an alternate member to serve. No more than two alternate members of the Commission may sit as regular members at any meeting of the Commission at one time.

(c) Compensation. The legislative body may fix per diem compensation for the members of the Planning Commission, based on necessary and reasonable expenses and on regular meetings actually attended.

(2) Powers and Duties. The Planning Commission shall have the following Powers and Duties: The Planning Commission shall exercise all powers and duties authorized by state law. In addition, the Commission shall:

(i) approve or deny applications for conditional use permits;

(ii) make determinations regarding the existence, expansion, or modification of non-conforming uses;

(iii) interpret the zoning maps; and

(iv) decide disputed questions of lot lines, district boundary lines, or similar questions as they arise in the administration of the zoning regulations.

(3) Term of Office. Except for the member of the Commission who is a member of the County Legislative Body, each regular member of the Planning Commission shall be appointed for a three-year term. The member of the County Legislative Body appointed to the Commission shall be appointed for a two-year term. Alternate members of the Commission shall be appointed for two-year terms. The terms of two regular members shall expire each year.

(4) Removal and Vacancies. The County Manager may, with the advice and consent of the County Legislative Body, remove any member of the Planning Commission for cause if written charges are filed against the member with the Manager. The Manager shall provide the charged member with a public hearing if the member requests such a hearing. The Manager, with the advice and consent of the County Legislative Body, shall fill any vacancy on the Commission. The person appointed to fill the vacancy shall serve for the unexpired term of the member whose office is vacant.

(5) Planning Commission Procedures.

(a) Meetings. The Planning Commission shall meet at the call of the Chair and any other time the Commission deems necessary and appropriate. The Commission shall maintain minutes and records of its proceedings in accordance with the requirements of state law.

(b) Quorum. Four members of the Planning Commission shall constitute a quorum. The vote of four Commission members shall be required to render any decision or take any action.

(c) Chairperson. The Planning Commission shall elect a Chair and Vice-Chair to serve for a period of one year.

(d) Rules, Regulations, and By-laws. The Planning Commission shall make and enforce such rules, regulations, and by-laws for the government of itself, the preservation of order, the processing of applications, and the transaction of its business as may be necessary. Rules, regulations, and by-laws adopted by the Planning Commission shall not take effect until they are submitted to and approved by the County Legislative Body.

(Ord. 09-10, Amended, 09/15/2009, [Prior Text](#); Ord. 05-02, Amended, 08/28/2008, [Prior Text](#); Ord. 06-14, Amended, 05/23/2008, [Prior Text](#))