



Wasatch County

ENGINEERING

25 North Main Street,

Heber City, UT 84032

Phone: (435)657-3180 Fax: (435)657-0283

www.wasatch.utah.gov

DRIVEWAY GRADING & ENCROACHMENT PERMIT APPLICATION INSTRUCTIONS & PROCEDURE

THIS PERMIT IS REQUIRED FOR THOSE INDIVIDUALS TYING THEIR DRIVEWAYS INTO A WASATCH COUNTY ROAD OR LANDSCAPING IN THE WASATCH COUNTY RIGHT OF WAY OR APPLICANTS REQUESTING A GRADING PERMIT FOR A DRIVEWAY WITHOUT AN APPROVED BUILDING PERMIT.

DRIVEWAYS LONGER THEN 200 FEET OR REQUESTING DRAINAGE CONTROL OR ENGINEERING SUCH AS RETAINING WALLS OR SLOPES OVER 5% GRADE, MAY REQUIRE A GRADING PERMIT IN ADDITION TO THE ENCROACHMENT PERMIT.

SHARED DRIVEWAYS WILL REQUIRE A GRADING PERMIT IN ADDITION TO A DRIVEWAY ENCROACHMENT PERMIT.

1. Review Wasatch County Code www.wasatch.utah.gov, APWA (<http://utah.apwa.net/>), and Wasatch County Supplement to Utah APWA Standards and Specifications (wasatch.utah.gov/engineering).
2. Complete Application by Person or Company responsible for the Work.
3. Detail Drawings of Work. (Including: Vicinity map, limiting dimensions of "grading" with depths of cut and fill, location of property lines, location of buildings, or structures within 15 feet of work, and location of all drainage features.
4. Provide a Certificate of Liability Insurance.
5. Provide applicable bonds.
6. Pay applicable Fees.

ALL WORK MUST COMPLY WITH WASATCH COUNTY CODE, UTAH APWA STANDARDS, AND WASATCH COUNTY SUPPLEMENT TO UTAH APWA STANDARDS.



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Permit #	
Permit Date:	
Permit Fee:	

Driveway Encroachment, Grading & Right-of-Way Landscaping Permit Application

Applicant Information

Applicant:	Phone #:
Mailing Address:	City:
Zip Code:	Fax #:
Project Address:	Parcel Number:
Contractor:	Phone #:
Contractor's License #:	
Liability Insurance Carrier:	Policy #:
Date Work To Begin	Date of Completion:

The Applicant shall be the party responsible for the work and to whom all communications are to be directed. Driveway Encroachment permits are valid for a period of 60 days from the date received. All work require a 48 hour notice prior to work. All construction, restoration must be completed within the 60 day period of permit, unless extended in writing by the Wasatch County Engineering Department. For road design requirements refer to County Code, APWA Standards and Wasatch County Supplement Standards.

Project Description

Describe work plan:

ENCROACHMENT PERMIT FEES

\$50 Up to 25 FT.	\$50.00 X	=	\$
\$10 per additional 20 FT.	\$10.00 X	=	\$

NOXIOUS WEED CONTROL FEE

\$10 - First 1,000 sq ft	\$10.00 X	=	\$
\$0.01 – 1,000 to 10,000 sq ft	\$0.01 X	=	\$
\$0.006 - Over 10,000 sq ft	\$0.006 X	=	\$

NOXIOUS WEED CONTROL BOND

\$300.00 per acre	\$300.00 X	=	\$
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Total Fees Due \$

SUBMITTAL REQUIREMENTS

1. Completed Application 2. Permit Fee 3. Detail Drawing of Work 4. Traffic Control Plan
 5. Certificate of Insurance (On File ___) 6. Weed Bond

By signing this application, the applicant agrees to comply with all State and Federal Laws and Wasatch County Design and Construction Standards, County Codes, and ordinances.

Applicant Signature:	Date:
Received By:	Date:
Final Inspection:	Date:

A SIGNED COPY OF THIS PERMIT APPLICATION AND PERMIT PLACARD MUST BE AVAILABLE AT THE JOB SITE. This permit is issued only as permission to encroach driveway into the public right of way. It is not a grant of easement or other similar interest. Permittee shall acquire easements from affected fee owners as required.